# Return Material Request Form

Form must be completed and returned to BEI Precision via:  
E-mail:  [beireturns@beiprecision.com](mailto:beireturns@beiprecision.com) or Fax:  (501) 851-5452

**This is not authorization to return item(s) to BEI Precision.**

After completed form is returned to BEI Precision an RMA number will be assigned and instructions on how and where to return the items will be provided.

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Bill To Address</th>
<th>Ship To Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>New P.O. #</td>
<td>Original P.O. # (if known)</td>
<td>Original Invoice # (if known)</td>
</tr>
<tr>
<td>BEI Precision Model number</td>
<td>Serial Number(s)</td>
<td></td>
</tr>
<tr>
<td>Customer Part Number</td>
<td>Quantity</td>
<td>Value for International Commercial Invoice</td>
</tr>
<tr>
<td>Government Contract #</td>
<td></td>
<td>DPAS Rating:</td>
</tr>
</tbody>
</table>

**Reason for Return:**

Where did problem originate?  
- [ ] Receiving  
- [ ] Testing  
- [ ] End Customer  
- [ ] In Use  

Debit Memo Number (if applicable)  
Debit Value (USD--if applicable)  
Provide copy of debit memo to:  
[beireturns@beiprecision.com](mailto:beireturns@beiprecision.com)

Completed by: Print Name  
Title

Telephone:  
E-mail:  
Date Completed